



Instructions :

1. The Nomination can be made only by individuals applying/holding shares on their own behalf singly. Non-individuals including society, trust, body corporate, partnership firm, Karta of Hindu Undivided Family, Holder of Power of attorney can not nominate. If the securities are held jointly, all joint holders will sign the Nomination Form.
2. A minor can be nominated by holder (s) of shares and in that event the name and address of the Guardian shall be given by the holder(s).
3. The nominee shall not be a Trust, Society, Body Corporate, Partnership Firm, Karta of Hindu Undivided Family or a Power of Attorney holder. A non-resident Indian can be a nominee on repatriable basis provided RBI approval granted to the nominee is registered with the Company.
4. Nomination shall stand rescinded upon transfer of shares.
5. Transfer of shares in favour of a nominee and repayment of amount of deposit to nominee shall be valid discharge by a Company against the legal heir.

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**FOR OFFICE USE ONLY**

Nomination Regn. No. \_\_\_\_\_ Checked by : \_\_\_\_\_

Date of Registration \_\_\_\_\_ Signature of Registrar MCS Ltd. \_\_\_\_\_

**1. Nomination per Folio –**

Nomination for only one folio can be made on this Form. In case you have many folios, then you may take a photocopy of this form and nominate separately.

**2. Signatures**

The sole/joint holders should sign as per the specimen signature recorded with the Company, else the Form is liable to be rejected.

**3. Registration of Nomination –**

Upon receipt of a duly executed Nomination Form, MCS Ltd. will register the nomination and allot a Registration number. This number will be furnished to the holder. All the subsequent correspondence regarding the nomination may please be done quoting the Registration number.

**4. Change of Nomination –**

The holder(s) can override (delete or change) an earlier nomination by executing a fresh Nomination form for which a fresh registration number will be allotted. The earlier nomination will automatically stand cancelled.

**5. Change in composition of the Account –**

Nomination stands rescinded upon transfer of shares. Whenever the shares in the given folio are transferred/transposed/transmitted/dematerialized/amalgamated with some other folio, then this nomination stands void. A new Nomination form will have to be filled by the person (s) in whose name(s) the shares have been transferred/transposed/transmitted/amalgamated.

**6. Electronic Holding –**

The nomination given in the Form would be considered for the physical holding only. In case securities are held in electronic form, then the holder (s) have to approach the Depository Participant for registering their nomination.

**7. Accruals and Acquisitions –**

Once a nomination is registered by a Company for a given folio, the same is valid for all future accruals and acquisitions made by the holder (s) in that folio unless notified to the contrary by the holder(s). The accruals could be in the form of Rights, Bonus, Purchases from open market under the same folio etc.

**8. Validity of Nomination –**

The nomination made through Form 2B will be considered valid and recognized by the Company if the nomination made by the holder (s) of the shares is registered with the Company before the death of the holder(s) of the shares.

**9. Entitlement of Nominee –**

The nominee will be entitled to all the rights in the shares of the Company only in the event of the death of the Sole/all holders in the account. The nominee will be required to approach the Company for transmitting the securities in his/her name and will be required to produce the death certificate of the holder(s), the share certificates & proof of identity as required by the Board of Directors of the Company. The Registration number under which the nomination was registered should also be provided to the company.

**10. Date of Execution**

**Kindly note that nomination being a legal document should be dated by the nominator and the witnesses certifying that the Form has been signed by the nominator in their presence. Furthermore the date of execution on the Nomination form should match with the date of witnesses, witnessing the document.**

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